

Assessment Mapping
 22294VIC Course in Initial Adult Literacy and Numeracy
VU21726 Read Simple Words

Purpose of this tool:

This assessment mapping has been developed to provide evidence for individual units of competency. If an assessment task or evidence-gathering tool relates to more than one unit of competency, that task or tool should be referred to in all relevant assessment mapping documents. Mapping must be performed against each individual performance criteria.

Unit Name: VU21726 Read Simple Words

Are there any regulatory requirements for this unit of competency? (circle)	YES	NO
If yes, detail how they are met by assessment tasks:		

Element	Performance Criteria	Location where assessed, including RPL tools
1. Read simple, highly familiar personally relevant words	1.1 Identify highly familiar personally relevant activities / needs	Assessment task 1 – Written/oral questions Question 1, 1.1, 1.2
	1.2 Identify highly familiar personally relevant settings	Assessment task 1 – Written/oral questions Question 2
	1.3 Identify highly familiar, personally relevant words	Assessment task 2 – Portfolio Question 1
2. Use simple, highly familiar personally relevant words	2.1 Identify related highly familiar, personally relevant words	Assessment task 2 – Portfolio Question 2
	2.2 Connect related highly familiar personally relevant words	Assessment task 3 – Observation Question 2, 2.1, 2.2, 2.3, 2.4, 2.5
	2.3 Follow a simple written instruction to confirm understanding	Assessment task 3 – Observation Question 1, 1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 1.8

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Critical Aspects of Evidence	Location where assessed, including RPL tools
Assessment must confirm the ability to: use a limited range of strategies to identify, sequence and make meaning of highly familiar personally relevant words	Assessment task 1 – Written/oral questions - All Assessment task 2 – Portfolio - All Assessment task 3 – Observation – All

Essential Knowledge	Location where assessed, including RPL tools
Limited range of strategies used to interpret the meaning of words such as: <ul style="list-style-type: none"> - word attack skills - using past experience and knowledge - asking questions to clarify meaning - left to right reading 	Assessment task 1 – Written/oral questions - All Assessment task 2 – Portfolio - All Assessment task 3 – Observation – All
Letters of the alphabet to enable reading of simple words	Assessment task 1 – Written/oral questions - All Assessment task 2 – Portfolio - All Assessment task 3 – Observation – All

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Essential skills	Location where assessed, including RPL tools
Planning and organising skills to sequence highly familiar personally relevant words and follow a simple written instruction	Assessment task 3 – Observation Question 1, 1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 1.8

Employability Knowledge and Skills	FACETS ADDRESSED: Industry/enterprise requirements for this qualification include the following facets:	Location where assessed	Key Competency Addressed
Communication	Communication skills to: <ul style="list-style-type: none"> • use verbal and or non verbal communication to express simple ideas and opinions related to personally relevant activities and needs in familiar contexts 	Assessment task 1 – Written/oral questions	Task Skills
Teamwork	Teamwork skills to: <ul style="list-style-type: none"> • recognise personally relevant cooperative contexts and apply appropriate communication skills • confirm understanding of written and / or spoken information with others 	Assessment task 1 – Written/oral questions Question 2 Assessment task 2 – Portfolio Question 1	Task Skills

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Problem solving	Problem solving skills to: <ul style="list-style-type: none"> • use a limited range of reading strategies to interpret meaning in simple words 	Assessment task 1 – Written/oral questions - All Assessment task 2 – Portfolio - All Assessment task 3 – Observation – All	Task Skills
Initiative and enterprise	Initiative and enterprise skills to identify personally relevant activities / items in highly familiar situations	Assessment task 1 – Written/oral questions Question 1, 1.1, 1.2 Assessment task 1 – Written/oral questions Question 2 Assessment task 2 – Portfolio Question 1 Assessment task 2 – Portfolio Question 2	Task Skills
Planning & organising	Planning and organising to select and organise words and phrases to: <ul style="list-style-type: none"> - follow simple written instructions 	Assessment task 3 – Observation Question 1, 1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 1.8	Task Skills

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Self Management	Self management skills to seek assistance as required	Assessment task 1 – Written/oral questions - All Assessment task 2 – Portfolio - All Assessment task 3 – Observation – All	Task Skills
Learning	Learning skills to apply literacy to personally relevant activities and needs	Assessment task 1 – Written/oral questions - All Assessment task 2 – Portfolio - All Assessment task 3 – Observation – All	Task Skills
Technology	Technology skills to use technological aids as required to develop and demonstrate skills and knowledge	Assessment task 1 – Written/oral questions – All – as required Assessment task 2 – Portfolio – All – as required Assessment task 3 – Observation – All – as required	Task Skills

Compliance Officer

	Developer Check	Compliance Officer Check	Compliance Manager Check
Date			
Name			
Signature			